

Professor Holbrook was asked to take charge of the boys' dormitory until Mr. Haggan was able to resume his duties.

The advanced sales on the ticket for the Lyceum Courses were \$229.94. The door receipt was \$35.45, admission was \$23.10 making a net of \$246.29. The report as submitted by Miss Watson was accepted. Motion for adjournment was made at five thirty.

Evelyn Royalty
Secretary.

December 13th-1923.

The faculty assembled at its regular meeting place. All were present, except Mr. Hagan, who was absent on account of sickness.

The Christmas Holidays were discussed first. It was moved that we dismiss on the 21st, and convene on Wednesday following New Year's Day, and teach on the following Saturday to make up for Monday the day lost.

It was moved by Dean Lewis, and seconded by Mr. Peratt that students rooming in the dormitories should take their meals there or else give up their rooms. Motion carried.

President Button appointed Mrs. Button and Miss Watson to inspect the rooms in the boys' dormitory at regular intervals. The name of the occupant of each room was to be placed on the outside of the door.

It was moved by Dean Lewis and seconded by Miss Humphrey that President Button investigate the damage done by the fire in the boys' dormitory, and hold the guilty party responsible for it.

The following schedule for study hall was agreed upon:

7:50 to 8:40 - No. 2 on Mondays, Wednesdays and Fridays,
with Miss Royalty in charge.
7:50 to 8:40 - In Room 5 on Tuesdays and Thursdays, with
Miss Humphrey in charge.
8:45 to 9:35 - The Library
10:15 to 11:05 - Room No. 4, with Mr. Holbrook in charge.
11:10 to 12:00 - The Library
1:20 to 2:15 - Do
2:15 to 3:10 - In Room 2, with Mr. Peratt in charge.
3:10 to 4:00 - The Library

It was agreed that 20¢ per hour be paid to advanced students who would agree to take charge of the library during these periods.

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should pass in written reports on the lessons for that day.

It was moved and seconded that we adjourn.

Evelyn Royalty
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November 26th-1923.

Faculty assembled in President's Office. All members were present.

It was taken by common consent that Albert Kendig's work be taken from him, because of his rudeness and violation of the rules of the dormitory. He voluntarily with-drew from the institution on the 26th.

Dean Lewis, Chairman of the Lyceum Committee, reported that the course was complete. The following numbers constitute the course:

The Dunbar Quartette - - - - -	December 12th
The Hawaiians	February 15th
Beilhartz, the Entertainer,	March 15th
Robert Parker Miles, Lecturer,	April 7th

Dean Lewis, Chairman, of the Housing Committee, reported that several desirable places had been secured, and as an aid in this matter, it was agreed that one person from every church be added to the committee. President Button named Mrs. D. Sims to represent the Saints Church, Mrs. H. L. Wilson the Christian Church, Mrs. Charles Bishop the Baptist, Mrs. Hurt the Methodist and _____ to represent the Woman's Club. to serve in this capacity and also to act as an advisory committee in relation of the school to the town.

The question of raising board, and have the institution do the laundering was next discussed. It was moved and seconded that a tank be put in Hodson Hall that the girls might do their own laundry.

Reports for the first term were discussed pro and con. The Dean decided to have weak ones drop one subject that they might have more time to put on the others. It was also agreed that those, who missed classes on Wednesday that they might get home ^{for} Thanksgiving,

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It was moved and seconded that we adjourn.

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A meeting of the faculty was called November 14th, 1923. All members were present. The purpose of the meeting was to reach some conclusion about the supposed misconduct of Belvia Winkleman. Miss Watson; and Mr. Haggan gave their knowledge of the affair and ways and means of keeping closer watch over the student body were discussed.

It was agreed that a watchful waiting policy should be pursued, and a night watchman be employed.

At five thirty it was moved and seconded that they adjourn.

Belva Winkleman was transferred to the convent of Good Shepherd.

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Evelyn Royalty*

D - passable grade only.

E - represents failure, or below 70.

I - representing an incomplete course, which may be made up at some future time.

It was moved by Mr. Peratt, and seconded by Miss Humphrey that it be adopted.

Motion carried.

It was agreed that our school should observe Armistice Day on November 12th, the program consisting of floats, a parade, patriotic music, *appropriate* ~~suitable~~ readings, drills and public speaker, which is to be selected by the President.

Motion carried.

Miss Lennis
Mrs. Button, Mrs. Haggan, and Mr. Peratt were named as committee on banners. Mr. Haggan, Miss Shader and Miss Royalty as committee to secure flags. Mr. Holbrook was named as Committee of One to confer with Superintendent Powers and Mr. Lappin, Principal of the High School, and ~~enlist them in the cause.~~ *secure their cooperation.*

Motion was made for adjournment at ten o'clock.

Evelyn Royalty
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have rewritten
November 5th-1923.

Faculty met in President's office. All members ~~were~~ present, but Miss Watson.

Belvia Winkleman was brought before the faculty for violating rules of the dormitory.

The following system of ~~demerits~~ worked out by the committee composed of Dean Lewis, Mr. Holbrook and Miss Shader ~~were~~ *was submitted* as follows;

1. Unexcused absence from class will carry three marks.
2. Three unexcused cases of tardiness will be counted as one absence.
3. Being sent from class for misconduct will carry six marks.
4. Violation of general campus or institutional regulations will carry from 1 to 6 marks as may ^{be} ~~be~~ fixed by the President and Dean.
5. When any student shall have accumulated a total of 20 marks during the semester he or she will be called automatically before the discipline committee. *It was taken by common consent.*

~~It was taken by common consent~~ *at* the invitation ~~of~~ which the secretary of the Y. W. C. A. of Kentucky extended to our school to send delegates to represent us at the Kentucky Conference of the Y. W. C. A. Miss Humphrey was named as a delegate, and was asked to confer with girls and name other delegates. *Galdie Hutchinson was chosen.*

The following system of grading was submitted by the committee composed of Dean Lewis and Mr. Peratt:

A - representing highest degree attainable, given only to very superior students.

B.- representing a per-cent of 85 to 90, and attainable only by those who are untiring in their efforts.

C - which is attained by the average student, representing a per-cent of from 75 to 85.

I - representing an incomplete course, which may be made up at some future time.

It was moved by Mr. Peratt, and seconded by Miss Humphrey that it be adopted.

Motion carried.

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Motion carried.

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D - passable grade only.

E - represents failure, or below 70.

October 29th-1923.

The faculty met in the President's Office. All members were present. Dean Lewis reported an enrollment of 147³.

A letter from Mr. Ackley, Superintendent, ^{at} Ashland Schools, was read, in which he asked whether we were willing to place our school in the circuit of the Blue Grass Lyceum Association to the end that we may have five or six of the big school men of the ~~State~~ ^{Country} appear during the year. The plan met the approval of all members of the faculty, and President Button was delegated to write him for further particulars.

Disorderly conduct in the boys' dormitory on Saturday night, October 27th, at which time Mack Ison, Meniffee Mays, George Flannery and Howard Hunter were under the influence of liquor, was next discussed. Mack Ison and Howard Hunter, having gone home on the early morning train, there were only two others to be acted upon.

It was moved by Dean Lewis, and seconded by Mr. Peratt that the gentlemen of the faculty compose a ^{com. on discipline} ~~disciplinary committee~~ to deal with the boys, and the lady members, together with President Button form same for dealing with the girls, who need disciplining. Motion carried.

In accordance with above motion, the body adjourned and the disciplinary committee composed of President Button, Dean Lewis, Mr. Haggan, Mr. Peratt and Mr. Holbrook met at seven o'clock to perform the duties consigned to them.

The action of committee was as follows:

That George Flannery be suspended for the remainder of the semester, and that Meniffee Mays be confined to the campus for a period of two weeks, from October 28th.

Signed Evelyn Royalty
Secretary.

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It was taken by common consent that Miss Royalty and Miss Shader go over and start the work.

It was moved by Dean Lewis and seconded by Mr. Peratt that school close at four o'clock Wednesday before Thanksgiving and open promptly Monday morning at seven fifty.

It was moved by Dean Lewis and seconded by Mr. Haggan that folk who have labor responsibilities must not go home oftener than once a month, and must get someone to perform their duties during their absence. Motion carried.

It was taken by common consent that the lady members of the faculty, and wives of members of the faculty and Miss Watson meet the young ladies of the student body once a week in chapel, and the men to meet with the boys for a conference at the same time. It was agreed to have shorter chapel periods, and give a ten minutes intermission between that and the next class.

It was recommended by Dean Lewis that four hours of drill be allowed $1\frac{1}{4}$ unit, or two semester hours. A motion to that effect was made and seconded. Motion carried. Mr. Lewis asks that each teacher make out his course in every subject for each semester, and submit to him. It was agreed that books and magazines of educational value should be ordered by the school.

There was a discussion on the work of the committee composed of Miss Shader, Mr. Lewis and Mr. Holbrook, which was appointed at the last faculty meeting. It was agreed that dormitory and institution regulations should be kept separate.

It was moved and seconded that the plans of the committee worked out for the Literary Societies be accepted, and that each society meet from six thirty to seven thirty on Thursday evening of each week. Motion carried.

Motion for adjournment was made, and seconded at ten o'clock.

PLAN FOR CO-OPERATION BETWEEN THE MOREHEAD STATE NORMAL SCHOOL AND THE ROWAN COUNTY BOARD OF EDUCATION FOR ESTABLISHING TRAINING SCHOOLS UNDER JOINT CONTROL AND SUPPORT.

It is proposed that an agreement something as follows shall be entered into by the Morehead State Normal School and the Rowan County Board of Education in order that the Morehead Consolidated School, and rural schools in the neighborhood of Morehead may be organized and conducted as Training Schools for the use of the Normal School in Observation and Practice Teaching.

1st. That in case facilities such as platforms and seats for observing students shall be needed in any room used for training purposes, the County Board will permit the Normal School to put in such facilities at their own expense according to plans meeting the approval of the County Superintendent.

2nd. That the Normal School will supplement the amount paid by the County Board for salary of teacher in each room or rural school used for training purposes in an amount sufficient to secure the services of an expert critic teacher, said amount in no case to be less than \$200 per year.

3rd. That the County Board will grant the President of the Normal School the right to nominate the teacher for all rooms or rural schools used for training purposes, in return for the financial aid given under the provisions of the second paragraph of this agreement.

4th. That the County Board will give the Dean of the Normal School, or such other member of the Normal School faculty as the President may name, general supervision over the schools used as training schools, in such matters as course of study, daily program, general organization, and administration are concerned, but that this service on the part of a member of the Normal faculty will demand no financial responsibility for the salary of such person.

5th. That the Normal School promises that a standard quality of work shall be done throughout the entire school year in those rooms or schools used for observation or practice teaching, that all work of practice teachers shall be carefully planned and adequately supervised, and that under no circumstances shall the pupils in such rooms or schools be under the entire control and instruction of practice teachers more than 50% of the time for any month.

6th. That either party shall have the right to terminate this agreement at the end of any school year by giving written notice within 30 days of the ending of the year that the arrangements set forth in this contract are no longer satisfactory.

October 18th, 1923.

The Faculty met in President Button's office. All members were present. The enrollment to date is 130.

It was moved by Mr. Peratt, and seconded by Mr. Haggan that a committee be appointed to secure an approved list of rooming places to accommodate the students who cannot be taken care of in the dormitories. It was agreed that the students be placed under the same regulations as those in the dormitories. Mr. Peratt, Mr. Lewis, Miss Humphrey and Mr. Holbrook were to serve on this committee.

Mr. Lewis, Dean Adams, Miss Shader, Mr. Haggan and Miss Royalty were named as a committee to arrange for a Lyceum Course. Mr. Peratt added later.

Janitor's service was next discussed. It was decided that a business manager and janitor were both needed. This was tabled.

Plan for co-operation between the Morehead State Normal and the Rowan County Board of Education for establishing training schools under joint control and support was submitted to the faculty by Dean Lewis. The plan was as follows;

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6th. It was moved, seconded and passed that there was to be no playing on the campus from seven fifty to four, except it be under the supervision of one of the physical directors, and that boys and girls were not to converse with one another during this time, but to spend time when not in class room in study.

7th. The five letter system of ranking was discussed, and Dean Lewis and Mr. Peratt were to affect the plan, and present it at the next meeting.

8th. It was moved and seconded that Miss Shader and Dean Lewis write a school song. Motion carried.

9th. Mr. Haggan and Miss Royalty were named as committee to work out a system whereby the students might get in to the chapel in order.

10th. It was moved and seconded that Mr. Holbrook and Miss Royalty decide upon a record book or cards for the year. Motion carried, and Dean Lewis submitted to the committee a card that he had worked out for the school.

11th. It was moved and seconded at six o'clock that we adjourn.

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Secretary

The first Faculty Meeting was held in President Button's office September 28th, 1923. All members were present, except Miss. Watson, Dean of Women. President Button presided over the meeting, and Miss Royalty was chosen to act as Secretary for the year. Many things of vital importance to the school were brought up for discussion;

1st. Dean Lewis asked that all absences be reported to him or Miss Carter at four o'clock each afternoon.

2nd. The course offered by the school, which is based on the Botman Course, was discussed pro and con, and as a result a course in Latin was added by common consent, and History and Civics were given preference over Reading in the first year of the elementary course.

3rd. In weighing criticism offered by Superintendent Powers to the effect that our elementary course, first year, was not as strong as first year high school, it was agreed that we are not a high school, but a normal school, the primary function of which is to train teachers in the subjects which they are to teach. Upon investigation we found our course to be practically the same as that of Eastern Normal, except we combine our course in methods and teaching where they offer a special course. President Button and Dean Lewis were to confer with Superintendent Powers, and convince him of this fact.

4th. It was moved and seconded that two Literary Societies should be organized, with Miss Humphrey and Mr. Peratt as sponsors for one, and Mr. Haggan and Miss Royalty for the other. Motion carried, and the four sponsors were named as committee to work out details and present them to the school.

5th. It was moved and seconded that a system of demerits be worked out for the school. The motion carried and for this duty

Morehead State Normal opened its first session September 24th, 1923. The corps of teacher is as follows;

Dr. F. C. Button, President

Charles D. Lewis, Dean and Head of Department of Education

D.M. Holbrook, Head of Department of Mathematics

C. O. Peratt, Head of History and Social Science Department

H. C. Haggan, Head of Science and Agriculture

Inez Humphrey, Head of Department of English

Evelyn Royalty, Head of Department of Expression

Emma Shader, Director of Music

Willie Mae Watson, Dean of Women

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